

**School Outreach Series 2016-2017
 Booking Form**

Show	Dates	Price Per Student	Number Of Students only*				Please indicate adult tickets needed
			TUE 10 am	TUE 1 pm			
Mark Nizer 4D (Grades 3-8)	Thursday Sep. 22, 2016 10:00 am & 1:00 pm	\$5.00					Adult/chaperone tickets needed _____
Letters Home (Grades 6 and up)	Friday Oct. 28, 2016 10 am	\$5.00					Adult/chaperone tickets needed _____
Steve Trash (Grades 2-6)	Tuesday Nov. 15, 2016 10 am & 1 pm	\$5.00					Adult/chaperone tickets needed _____
Frog and Toad (Grades PK-3)	Tuesday/Wednesday Jan. 31 & Feb. 1, 2017 10:00 am & 1:00 pm	\$5.00					Adult/chaperone tickets needed _____

*One free adult chaperone ticket may be included for every 10 student tickets you purchase. **If you will not need all the free adult chaperone tickets, please let us know the number you require and we will send those with your order.** If you purchase fewer than 10 student tickets, each adult chaperone will be required to purchase a ticket (\$5) and include that ticket in the total number ordered.

School Name: _____

Teacher Name and Grade Level: _____

Mailing Address: _____

City, State, Zip Code: _____

Telephone: _____ Fax: _____

Preferred Method of Contact: Postal Mail Fax E-mail _____

Public/private schools: Please return this form as soon as possible. As performances fill quickly, we encourage you to make reservations early. **Tickets will be sent via postal mail approximately one week prior to the performance date.** One free adult chaperone ticket (**or the number you requested**) will be included for every 10 student tickets you purchase. The teacher making the reservation will receive a confirmation e-mail within 5 business days of receipt of your booking form. If you do not receive a confirmation, please call 573-341-6365.

Home schools: Please return this form as soon as possible. Your tickets will be held in the box office for pick-up. For home school students, you may order as many student tickets as needed and multiple students may be accompanied by one adult. No more than one adult per child may attend a school outreach performance **at a cost of \$5**; however any additional parents or chaperones wanting to purchase tickets may do so at the box office window for a cost of \$10 per ticket, **subject to availability.**

For your planning purposes, each school outreach performance will be 50 to 60 minutes. If you have a student requiring wheelchair or special seating, please call in advance so that we may accommodate you. Changes or cancellations require a prior notification of 5 business days to avoid paying full amount for tickets ordered. A maximum of 10% of tickets ordered may be cancelled within two weeks of a performance.

Principal's Name _____ Principal's Signature _____

Please return this form to: School Outreach Coordinator, Leach Theatre
 Postal mail: 103 Castleman Hall, 400 West 10th Street, Rolla, MO, 65409
 Fax: (573) 341-6983 E-mail: hustedr@mst.edu For questions please call (573)-341-6365

Office Use Only	
Date & time recd	
Entered	